PMC Form 7

Philippine Mediation Center Daily Report

Collated Weekly / Cut-off every Friday

(To be submitted not later than Wednesday of the following week)

PMC Unit : _____ **Period Covered: _____**

Table I

PRE-MEDIATION STAGE										
Unit Control No. (YYMMDD-No.)	**Docket No.**	**Counts**	**Type of Case** (Criminal/Civil)		**Nature of the Case**	**Originating Branch** (RTC/1st-Level Courts: MeTC/MTC/MTCC/ MCTC) pls. specify branch/station		**Referring Judge**	**STATUS**	
			CR	**CV**		**RTC**	**1st Level**		**Mediation Date**	***Back to Court**
TOTAL:										

***Reasons for Back to Court:**

1. Non-Appearance of plaintiff
2. Non-Appearance of defendant
3. Lack of Authority
4. Refused Mediation by the plaintiff
5. Refused Mediation by the defendant
6. Non-mediatable case

Table 2 **Period Covered:** _____

MEDIATION STAGE						
Unit Control No. (YYMMDD-No.)	**Docket No.**	**Counts**	**Nature of the Case**	**Mediator**	**Reset Date**	**STATUS** (Settled / Failed)
TOTAL:						

Prepared by:

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PMC Unit Coordinator/Supervisor